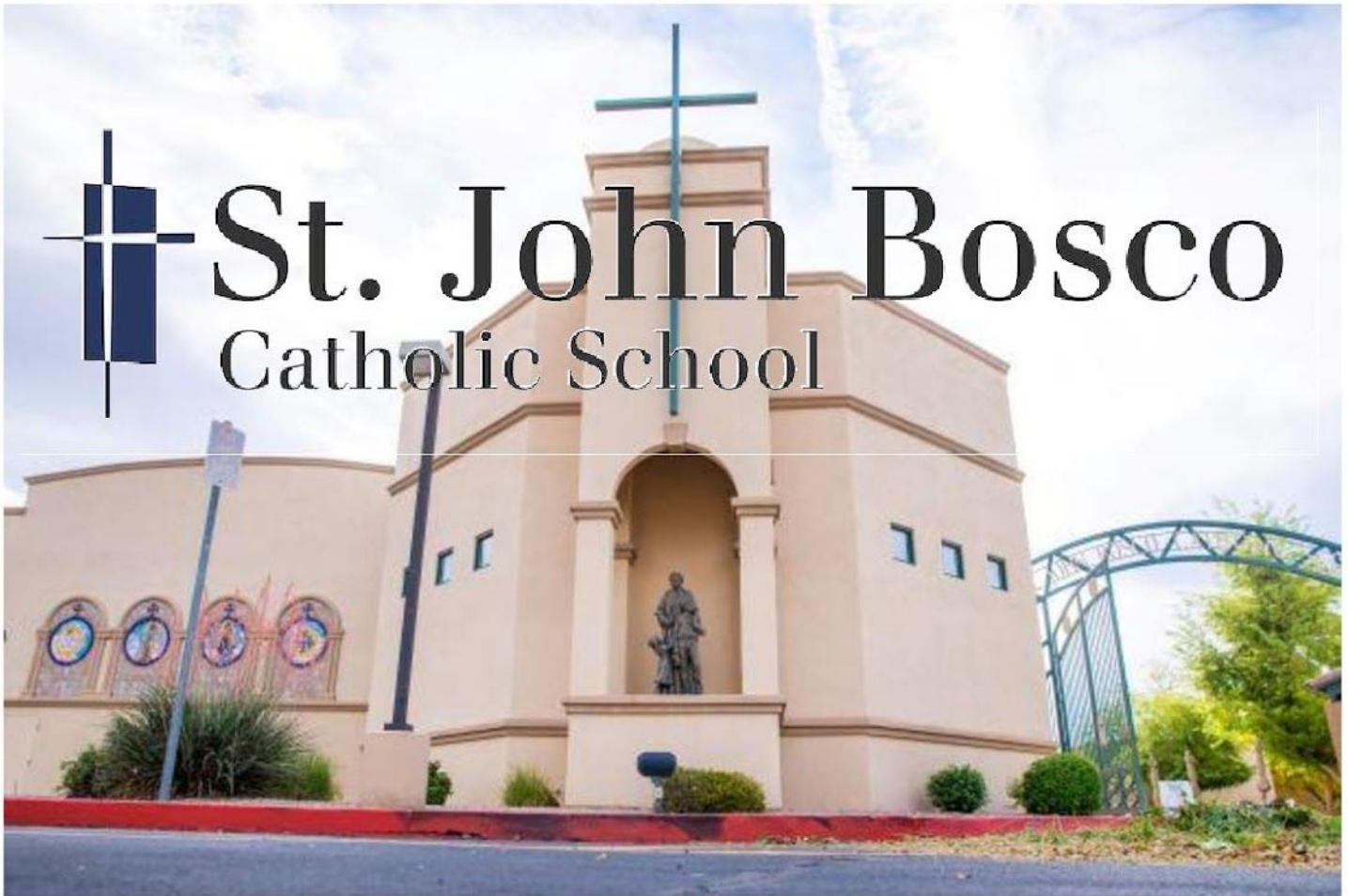




St. John Bosco

Catholic School



Educating the Whole Child... Safely

2020-21

Back to School Plans

On Campus & Virtual

Meeting the Needs of ALL Learners

Preliminary Reopening Plans, Procedures and Policies 2020-21
St. John Bosco Catholic School

****These guidelines are subject to change at any time per Health Indicators****

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I. INTRODUCTION

Since opening our doors in August 2001, the mission of St. John Bosco Catholic School has been guided by Jesus Christ and dedicated to academic excellence, serving others, and developing the whole child within the traditions of our Catholic Faith. Our professional educators provide an intellectually stimulating, nurturing, and safe environment that empowers each child to reach their greatest potential. The sudden emergence of the global pandemic and the ensuing public health response, however, now present unique challenges to the upcoming school year and pose opportunities to adapt and deliver our curriculum.

The “new normal” for the immediate future will look quite different than in previous years. Fortunately, St. John Bosco is well-equipped to deliver dual platforms, i.e., on-campus instruction **and** high-quality virtual instruction, thanks to community fund-raising efforts invested in our technology program. Parents will have the choice of either sending their children to school knowing that extensive infection-limiting safeguards are being enforced, or, for those preferring to have their children receive instruction from the safety of their homes, they may take advantage of the technology and innovation of virtual instruction. Parents may expect SJB to continue to offer the same levels of differentiated instruction they have come to expect for both in-person and virtual students.

Further, there is built-in flexibility as parents will have an option to change platforms at the end of the quarter; thus, there will be no concern about “making the wrong choice.”

Please complete the attached Google Form to select the best option for your child/children no later than **July 22, 2020** ([Click Here](#)). All students, regardless of platform choice, will continue to receive not only

the core curriculum but all the daily special classes (Spanish, music, Art Masterpiece, P.E., and library) and extra-curricular activities such as after-school clubs. Extended School Program (ESP) will be available for students using on-campus instruction.

Until the development of a COVID-19 vaccine, we will incorporate recommendations from public health professionals and instructional modifications to mitigate the spread of this infection. The implementation of these measures will allow St. John Bosco Catholic School to once again flourish as a “vibrant community of prayer, love, and learning.” [Bishop Olmsted Message 06/10/20](#)

II. ASSESSMENT PHASE

Prevalence of COVID-19 in the communities SJB serves and prevalence of illness within the school community will be in the data points used as Health Indicators.

1. Data analysis was done to compare the prevalence of COVID-19 cases in Maricopa County to the geographical areas that make up the SJB school community.
2. Information available by the Arizona Department of Health Services for COVID-19 is monitored daily and report cases by zip code have been compared to the communities of St. John Bosco students.
3. Data analysis of attendance records, specifically absences due to illness, for the school years 2018-19 and 2019-20 have been performed to determine patterns of seasonal illness.

III. ILLNESS SURVEILLANCE

Per community Health Indicators, SJB will implement the following guidelines for illness surveillance and management as safety precautions for our students:

1. Home is the first point of screening for illness. All members of the SJB school community are expected to monitor for signs of illness and STAY HOME if they are sick. [CDC Symptoms Resource](#)
2. Daily health screening will be in place for Phase 1.
 - a. Teachers and staff will be screened each morning for symptoms of illness in accordance with established protocols.
 - b. **Daily “rounds” will be done by the School Nurse. Contactless temperature checks of students will be done by random sampling of 20% of well students in attendance.**
 - c. Increased surveillance measures will be enacted when warranted based on the monitoring of community Health Indicators.
3. **To control the spread of illness during times of increased illness in the SJB school community, Phase 1 restrictions may be reinstated.**

IV. MANAGEMENT OF ILLNESS

1. Families/staff should self-report to the School Nurse if they or their student have symptoms of COVID-19, a positive test for COVID-19, or through contact tracing, were exposed to someone with COVID-19 in the last 14 days.
2. In accordance with state and local laws and regulations, the School Nurse and Administration will notify school families if there is an exposure at school while maintaining confidentiality.

3. The School Nurse will notify local health officials of any case of COVID-19 while maintaining confidentiality in accordance with state and local laws and regulations.
4. Care of ill students and staff will be guided by **Guidelines for Infection Surveillance and Control During 2020 Pandemic (COVID) for Healthcare Staff**.
5. Consideration for return to school/work will be in accordance with the Arizona Department of Health Services 'Release from Isolation' Guidelines (06/03/20).

V. ACTION PLAN

1. Those practices identified by the Centers for Disease Control (CDC) and public health officials as "best practices" for limiting the spread of illness, and based on what is reasonable, practical, and feasible for our community, will be implemented in a "phased in" approach.
2. Four practices have been identified as being vitally important in infection control: **Hand-washing, physical distancing, wearing a face mask, and limiting contact with those who are sick**. These four actions will be the basis of our plan. Enhanced cleaning and disinfection of classrooms, restrooms, common areas, and high-touch surfaces using EPA approved products will be implemented and continue as indicated throughout the school year.
3. There will be an increased emphasis on hand hygiene and handwashing throughout the school year. Time and supplies will be allotted to facilitate more frequent and deliberate washing of hands among students, staff, and visitors.
4. At this time, wearing face covering is required for students above the age of 6 years old. Medical or religious exceptions are allowed. **Recommended solid colors:** navy, gray, black, green, yellow, white and uniform plaid. Masks may be bought from any store or handmade. *However, any single solid colored mask is acceptable.* Homemade face coverings that conform to requirements are also acceptable.
5. Parents must follow the CDC guidelines:
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>
6. Staff and students showing signs of illness must STAY HOME. The School Nurse is the designated point of contact for St. John Bosco School and may be reached at (480) 219-4849.

Phase 1A: On-Campus Instruction (August 12, 2020)

Preschool through 8th-grade students return to school full time; 5 days a week, full day, in person.

1. "Cohorting"

- a. Social Distancing protocols will be used inside and outside of the classroom. Classroom furniture will be limited and spaced apart; student desks will be facing forward in the same direction. Preschool bedding will be spaced out 6 feet apart.
- b. Students will be grouped in classes and there will be no mixing of classes to confine any possible exposure.
- c. Students will have their own instructional materials to limit student sharing of items.
- d. Junior High teachers will rotate classrooms to lessen mixing of students and spreading of germs.
- e. All Specials will continue to be offered as a regular part of the curriculum, enforcing infection-limiting practices as outlined above. (Action Plan, #2)
- f. Students will keep backpacks and non-uniform sweatshirts and jackets lined up outside of their homeroom classroom. Lunches, books, personal items, etc. will be stored in their individual cubbies or desks.

2. Lunch and Recess

- a. MPR Lunch: Additional tables will be set up to allow social distancing and safe interaction. Blue Willow will provide To-Go boxed lunches for students.
- b. Lunch/Recess Groupings:
 - i. K, 2nd, 4th (Kinder: play structure; 2nd: middle court; 4th: upper court)
 - ii. 1st, 3rd, 5th (1st: play structure; 3rd: middle court; 5th: upper court)
 - iii. 6th, 7th, 8th (6th: middle court; 7th: field; 8th: upper court)
- c. Playground structures and equipment (playground balls) will be sprayed with a disinfectant between recess groupings. Playground equipment from home will not be permitted on campus.
- d. Each student should have his/her own water bottle. Bottles may be refilled using the bottle filling option on drinking fountains. Students should not drink directly from the fountain.

3. Field Trips and Events

- a. Field trips, inter-group events, assemblies, and extracurricular events will be postponed at this time.

4. Visitors

- a. No visitors or volunteers permitted on campus at this time.
- b. One person/family permitted in the front office at a time. Others must line up outside of the office with 6 ft. distance. Face coverings are required at this time for anyone entering the office.

5. Student Drop Off/Pick Up Procedures

- a. Families are encouraged to use carpool for dropping off and picking up students during Phase I
- b. Staggered start times will be implemented to ease arrival congestion:
Grades 4th - 8th: The school day begins at **7:40am** and ends at **3:00pm**
Grades PreK - 3rd: The school day begins at **7:55am** and ends at **3:00pm**
Families with children in both start times should direct younger students to the MPR until their 7:55am start time.
- c. **The playground is closed in the morning before school.** Students should report to ESP in the MPR before 7:40am. Students should report to their homeroom classroom beginning at 7:40am.
- d. If a student is to be picked up outside of these designated times, parents are to call the front office upon arrival and the student will be walked out to the front of the school by a staff member and sign-out signature obtained.
- e. ESP will be available M - F, 7:00am - 7:40am before school; M - TH, 3:00pm - 6:00pm, and Friday 12:30pm - 6:00pm after school with social distancing guidelines in place.

6. Mass

- a. Students in Grades K - 3 will view Mass via livestream.
- b. Students in Grades 4 - 8 will attend Mass; seating will be according to a chart that allows for physical distancing.

7. Sports

- a. Suspended for the fall season; awaiting CYAA guidance.

8. Monitoring & Preparing

- a. Teachers and staff will be screened with a temperature check each morning.
- b. The school nurse will perform random student temperature checks.
- c. Preschool teachers will pre-screen for cough, runny nose, and temperature check for students upon arrival at check-in. Temperatures must be below 100 degrees for students to attend school.

9. Health and Illness Procedures

- a. **Hand hygiene products and cleaning supplies (soap, hand sanitizer, disinfectant wipes, tissues) will be readily available in classrooms.**
- b. All staff members are required to wear face coverings in common areas when social distancing is not feasible.
- c. Families/staff should self-report to the school nurse if they or their students have symptoms of COVID-19, a positive test for COVID-19, or through contact tracing were exposed to someone with COVID-19 in the last 14 days.
- d. An isolation space for illness has been identified in the Health Office.
- e. If a student becomes ill during the school day with any symptom relative to COVID-19, the student will be cared for in an isolation setting and the family will be contacted. The school nurse will notify local health officials of any case of COVID-19 while maintaining confidentiality in accordance with the state and local laws and regulations.
- f. Consideration for return-to-school/work after illness policies will be in accordance with the Arizona Department of Health Services 'Release from Isolation' Guidelines (6/03/20).

Phase 1B: At Home Virtual Instruction (August 12, 2020)

Kindergarten through 8th-grade students will receive virtual ("real-time") classroom instruction from the safety of their home.

1. LIVE Virtual Instruction

- a. Classroom resources will be checked out to each student (books, Chromebooks, etc.)
- b. Classrooms will be equipped with a webcam so the student at home can participate in real-time lesson instruction from their assigned grade level teacher.
- c. Students will receive the same amount of classroom instruction as they would if they were on campus.
- d. Individual student support will be provided as needed (schedule with teacher).
- e. Kindergarten - 3rd-grade students' parents will need to pick up and drop off work at the end of each week.
- f. 4th - 8th-grade students will utilize Google Classroom to locate and turn in class assignments.
- g. Accommodations and services will continue to be provided for students on a Student Support Plan.
- h. Special area classes will be offered virtually.
- i. Extracurricular activities and events are offered virtually.
- j. Parents who select virtual instruction for their student are offered the flexibility to select on-campus instruction following the end of the quarter. The same is true for parents who choose on-campus instruction for their student; they may select virtual instruction following the end of the quarter.

Phase 2: Relaxing Selected Restrictions

1. Lifting of restrictions in Phase 1 will be based on the data from the primary Health Indicators and in accordance with the public health recommendations.
2. Expanding the interaction of cohorts (“homerooms”) while continuing to maintain increased handwashing, physical distancing, wearing face coverings, and separation from those who are sick will be the focus.
 - All students will be able to go to the church for Mass
 - Parents will be able to enter campus for Pick-up & Drop off
3. Volunteers/visitors will be allowed. **All volunteers will need to have completed their Safe Environment Training and will be screened for illness when arriving on campus. Volunteers may not go to the classrooms without approval.**
4. After School clubs (Chess Club, Bricks for Kids, AV Club, Scouts, etc.) allowed. Clubs must maintain small groups and practice recommended public health guidelines.

Phase 3: Lifting All Restrictions

In the context of the current COVID-19 environment, the current document is intended to provide communication and a functional framework for returning to school in August. Many of the actions incorporate our Catholic identity and the pillar to “love thy neighbor.” It is not meant to be final nor conclusive, and is subject to change as school, health, and government official recommendations (i.e., Health Indicators) are published.

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References: [CDC.gov](https://www.cdc.gov) and [AZDHS.gov](https://www.azdhs.gov)