St. John Bosco Catholic School
A ministry of the Parish of St. Benedict

Community Service Hours Worksheet Instructions

"For even the Son of Man did not come to be served, but to serve." Mark 10:44-45

Junior high students at St. John Bosco Catholic School are expected to provide thoughtful and meaningful service hours on campus and also for a group/organization in our community. Students may not receive monetary or other compensation as an individual or as part of a team, class, or organization.

-7th graders are expected to complete **7 hours on campus** and **7 hours off campus for 14 total hours by the beginning of May (exact due date TBD).**
-8th graders are expected to complete **10 hours on campus** and **10 hours off campus for 20 total hours by the end of April (exact due date TBD).**

On-campus Hours

On-campus hours are defined as hours completed in service of the campus community.

Examples	***Non-Examples***
● Peer Tutoring (teacher facilitated) ● Helping a teacher complete school-related tasks (cutting, filing papers, organizing, cleaning classroom) ● Volunteering at Harvest Fest	● Helping a teacher during school hours ● Completing personal tasks for teachers (i.e. babysitting) ● Altar-serving during a school day mass

Off-campus Hours

Off-campus hours are defined as hours completed in service of a community organization. An organization is defined as a body of people with a particular purpose, especially a society or association. We kindly request that students split their time between at least two organizations in this category.

Examples	***Non-Examples***
● Altar serving at a weekend mass ● Volunteering at Vacation Bible School ● Feed My Starving Children ● Serving in a soup kitchen	● Buying items to donate to an organization ● Helping a neighbor with household tasks ● Completing chores at home

Students should complete the top portion of the service hours worksheet *before* it is presented to the adult supervisor for a signature. The supervisor should complete the bottom portion of the sheet*, including filling in the hours served. **The supervisor cannot be the student's parent.** If any change needs to be made to this portion of the form, that change must be initialed by the supervisor.

*The one exception to this rule is service for Feed My Starving Children. For this service, students must take a photo standing in front of the slideshow presented at the organization, which shows the date and hours served.

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Community Service Hours Worksheet

To be completed by student:

Student Name:_____ Homeroom:_____

Organization/Ministry:_____

- ❑ On Campus
- ❑ Off Campus

Give a brief description of the service provided:

_____

_____

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

To be completed by the supervisor (CANNOT be parent):

In signing this form, I verify that the student has completed the hours listed below, and that they have received no monetary benefit.

Date(s) of service: _____ Total Hours: _____

Adult Supervisor Name and Title (printed): _____

Adult Supervisor Signature: _____

Adult Supervisor Phone Number: _____ Date Signed: _____