

ST. JOHN BOSCO CATHOLIC SCHOOL
SCHOOL ADVISORY BOARD MEETING MINUTES
Tuesday, November 25th, 2025

Time: 6:00pm – 8:00pm

Location: MPR - St John Bosco Catholic School

Voting Board Members:

- Cindy Casaus (CC), President, Chair (present)
- Laura Underwood (LU), Vice President (excused)
- John Naset (JN), Secretary (present)
- Chad Stallings (CS) (present)
- Erin Gonzales (EG) (present)
- Heather Wills (HW) (present)
- Maryola Fabilena (MF) (present)
- Moti Salloum (MS) (present)
- Scott Clark (SC) (present)

Ex-officio Non-Voting Board Members:

- Fr. Manasseh Iorchir (MI), Pastoral Administrator (excused)
- Fr. Emmanuel Oglia (EO), Parochial Vicar (present)
- Jamie Bescak (JB), Principal, Administrative Office (present)
- Hogan Macdonald, STREAM Teacher/IT Director (present)
- Krissy Beliski (KB) Preschool Director (present)
- Marilyn Johnston (MJ) Parish Council Representative (excused)
- Brenna McLean (BM), Faculty Representative (present)
- Amy Day (AD), Faculty Representative (present)

Opening Prayer, Roll Call & Call to Order

- Opening prayer led by Moti Salloum
- Roll was taken by Secretary John Naset and a quorum was established
- Meeting called to order at 6:07pm by President Cindy Casaus
- Previous meeting minutes approved via e-mail prior to board meeting

Key Updates & Reports

1. SAB Bylaws & Constitution Update

- Project Plan was shared with the board members and discussed (included at end of minutes in Appendix 1)
- Initial recommendations to be provided to board for discussion in a closed session at March SAB meeting

2. Catholic Schools Week

- SAB to continue supporting tabling at masses ahead of Catholic Schools Week and leading open houses in January during Catholic Schools Week
- Discussed methods to incent students to wear uniforms at the masses leading up to Catholic Schools Week in order to generate additional awareness
- Jamie Beszak and Amy Day to follow up on with the East Valley parishes to ensure SJB has a recurring advertisement in the bulletins at the parishes
- Discussed methods of building stronger relationships at the parish level beyond only tabling ahead of open houses
- Looking to have more community involvement at events like Light Up Ahwatukee

3. National School Choice Week

- Discussion around whether SJB should participate in the National School Choice week
- Cindy Casaus to send additional information to the board on what National School Choice Week is and what our involvement would look like in order to facilitate a virtual vote on whether SJB to engage in it
- Best of Ahwatukee Voting – Amy Day will lead the general initiative but needs parents and board members to assist in soliciting recommendations and votes. Amy to follow up with SAB on specific asks.

4. Safety Committee

- Erin Gonzalez, Maryola Fabilena and Scott Clark will participate in the Safety Committee

5. Facilities Report

- Repainting of the exterior of the school is in progress and should be completed by end of the calendar year
- Shade structure construction is still in permitting with the city

6. Preschool Report

- SJB was accepted into the 'Ratings Only' category of Quality First, however, it is under consideration whether to accept the rating.
 - There are philosophical differences between the SJB pre-k and kindergarten preparedness approach and Quality First. Quality First prioritizes free choice to a level that doesn't align with our Kindergarten preparation standards
 - NECIC is being investigated as an alternative

- Pre-K will be removing the two day option in the 2026-2027 school year. Remaining options will be three of five day week, with options for full-day or half-day in both

7. Principal's Report

- Running with Rosco met the goal of 50k+ and raised 9k more than last year on the platform
- Principal Bescak now has a Principals IG account now (MrsBLovesSJB) to assist in school marketing and parent updates
- Enrollment Update
 - Already received 65 new (not re-enrollment) applications for the 2026-2027 school year (40 of which came from the Veterans Day tours)
 - Applications by Grade Level (PK3-23 / PK4-11 / K-11 / 1-4 / 2-6 / 3-2 / 4-5 / 6-2 / 7-1)
- Re-enrollment for current students/families begins on December 1st
- Tuition Update
 - 2025-2026 Tuition rates ratified with the Benedict Finance Counsel prior to meeting and will be communicated out via the Principal's message
 - Tuition for Pre-K will be different from K-8 for first time to better align with pre-k tuition rates in the area
 - K-8 tuition increase is consistent with inflation
- Coffee with the Pastor and Principal will begin in January. It will be informal and intimate event in order to give families an opportunity to meet in an unstructured environment
- Security Updates – Prioritizing renovations to the front office in order to make it more secure and functional. Seeking \$50k from the Catholic Community Giving Circle to assist in funding
- The virtual tour is being reviewed and revised for security
- SAB toured the new security/hospitality room

Closing

- Meeting concluded with prayer, led by Fr. Emmanuel, at 8:15 PM.

Appendix 1 – SAB Bylaws and Constitution Project Plan

SAB Bylaws and Constitution Project Plan

Members: John Naset (Chair), Cindy Casaus (SAB President), Chad Stallings, Heather Willis

1. Objective and Deliverables

- a. Objective: Review SJB's current bylaws, constitution, and practices in light of the Diocese's expectations, with the goal of clarifying the SAB's advisory role to the Pastor and Principal, strengthening governance, and ensuring alignment with Diocesan standards for local boards.
- b. Deliverable: Updated and consolidated bylaws/constitution that codify the SAB's mission, structure, and operating procedures consistent with Parish and Diocesan expectations.

2. Timeline

- a. High-Level Activities/Timeline
 - i. October – Kick-off
 - ii. November – January – Research, interviews and committee meetings to review and document
 - iii. February – Preview updates with key stakeholders
 - iv. March – Solicit and incorporate feedback
 - v. April – Finalize
- b. Key Dates
 - i. October 28-30 – Kick-Off Meeting
 - ii. November 25th – SAB Meeting – Readout and project plan, objectives and deliverables to SAB
 - iii. March 24th – SAB Meeting – Deliver committee recommendation to the SAB for review, input and discussion
 - iv. April 28th – SAB Meeting – Bring final deliverables forward to SAB for vote

3. Committee Expectations and Activities

- a. Perform gap analysis between current bylaws, constitution, SAB practices and Diocese expectations
- b. Conduct interviews with relevant stakeholders on best practices and expectations
 - i. St. Benedict Pastor
 - ii. SJB Principal
 - iii. Diocese of Phoenix Administrator(s)/School Board Members
 - iv. SJB SAB Members
 - v. Peer School SAB Members
- c. Participate in open, honest and candid discussion
- d. Document the findings and recommendations for the broader SAB review and vote