

ST. JOHN BOSCO CATHOLIC SCHOOL
SCHOOL ADVISORY BOARD MEETING AGENDA
Tuesday, November 19, 2019

Meeting Time: 5:30 p.m. to approximately 7:15 p.m.

Location: St. Benedict (Church Conference Room)
16223 S. 48th Street
Phoenix, AZ 85048

Voting Board Members:

Cheryl O'Malley (CO) - absent
Erica Seidel (ES)
Holly Forseth (HF) - absent
Marianne Biegler (MB)
Dianne Hansen (DH), Secretary
Krista Loew (KL), Vice President
Greg Skrovan (GS) - absent
Ryan Whitlatch (RW), President, Chair
Brian Wiscombe (BW)

Ex-officio Non-Voting Board Members:

Fr. James Aboyi (JA), Pastoral Administrator
Anita Petitti (AP), Principal, Administrative Officer
Jeannette Vanderah (JG), Faculty Representative
Jamie Bescak (JB), Pre-School Director
Marilyn Johnston (MJ), Parish Council Representative

Guests:

Crystal Whitlatch (CW)

AGENDA			
1.	Opening Prayer	TBD	1 min
2.	2019-2020 SJB Gala	CW	10 min
3.	Pastor's Report	JA	10 min
4.	Principal's report	AP	10 min
5.	Pre-School Director's report	JB	10 min
6.	Committee Reports	All	15 min
7.	Administrative Items	All	5 min
8.	Closing Prayer	TBD	5 min
9.	Closed Session	TBD	TBD

**Documents Attached*

1. Meeting came to order at approximately 5:35pm; opening prayer by DH

2. Crystal Whitlatch attended to talk about the SJB gala. Katy Keane is now involved along with PTO.
 - a. Theme is “Kickin’ It Up For The Kids” – an evening of jazz and generosity. Very similar format as prior years.
 - b. Funding is going towards Jr High grades, replenishing Social Studies and Language Arts, professional development, technologies.
 - c. No pressure to be in costume or dress up for the evening.
 - d. Last year raised \$60K and was used for library and text books.
 - e. If unable to attend, you can bid online; grandparents or out-of-state attendees can bid online.
 - f. Keys to success – volunteers, sponsorships, auction items, attendees, marketing
 - g. Father James will look into *The Catholic Sun*
 - h. Jamie will help with Instagram and Facebook
 - i. PTO/room moms can send advance notice to new families
 - j. Will be in the *Bulldog Bite* after Christmas
 - k. Date is March 28th
 - l. PTO and Dad’s club have representatives in meetings and helping
 - m. Letters will go out to parents for help, donations, wish list, sponsorship levels. Digital copies will be sent out.
 - n. Tickets are \$50 per person
3. Father James provided pastor’s report
 - a. All the marketing efforts worked well here and at Corpus Christi
 - b. Asking other parishes who have students at SJB will support school
 - c. October audit report was good – no issues
 - i. Recommended advance permission for purchase reimbursements and receipts
 - d. Survey results will be shared at next council meeting
 - e. All is well; no new business to report
4. Anita provided principal’s report
 - a. Running with Rosco was moved to Monday due to the weather
 - i. No lunch is provided
 - b. Will not support local businesses via the Bite
 - c. Parking lot has gotten out of hand
 - i. There are pros and cons of backing into spots
 - ii. Parents are not holding kids’ hands
 - iii. Horizon school traffic adds complications
 - iv. Should we do staggered start times?
 - v. Should traffic be split by grade?
 - vi. Should we mandate carpool lane for older grades?
 - d. Surveys
 - i. Accreditation - Looking at lowest scores to improve. Some major topics:
 1. Principal
 2. Responsiveness

- 3. Academics
- 4. Homework
- ii. Employee satisfaction used as a guide
- iii. School climate (before strategic plan), survey timing depends on diocese
 - 1. Deciding instrument now
 - a. Need strong academics
 - b. Faith formation
 - c. Teacher satisfaction
 - d. Demographic info
 - iv. Anita to discuss next survey with admin team and report back on timing
- 5. Preschool Director's report
 - a. Thanks to those who helped market school at different parishes
 - b. Open house, 12 RSVP; some walk-ins
 - i. Many people came at the end
 - ii. Good discussion with parents
 - c. STO night was a big hit – best attendance ever
 - i. Helpful when parents speak
 - ii. Jamie will work with Brian to create a tutorial video
 - d. SJB is now in the Ahwatukee's "Newcomer's Guide"
 - e. Transition to Kindergarten night is being set up, STOs will be present
- 6. Committee Reports
 - a. Finance Committee
 - i. Run all small deficit each year, enrollment is helping
 - ii. Strengths – great team with experience
 - iii. Weaknesses – support and buy in from parishes based on student ratio
 - iv. Opportunities – keep operations constant (cut expenses, increase tuition, STOs, fundraisers, SCRIP)
 - v. Maximizing opportunities could eliminate deficit within 2 years
 - b. Technology Committee
 - i. Focus on opportunities – Gaertner LMS
 - ii. In the future, schools will have a simplified tool set that handles all technology in one place
 - iii. Need to find out if SJB can handle with current infrastructure
- 7. Admin items
 - a. December meeting – 17th dinner – Caffe Boa 6:30
 - b. Meeting minutes are all approved and will be posted to web site.
 - c. Feedback on magnet sent by local realtor
- 8. Closing prayer at 7:15 DH