

ST. JOHN BOSCO CATHOLIC SCHOOL
SCHOOL ADVISORY BOARD MEETING AGENDA
Tuesday, December 5, 2023

Meeting Time: 6pm – 7:15pm

Location: St. John Bosco Library

Voting Board Members:

- Laura Underwood (LU)
- Erica Seidel (ES) - Absent**
- Marianne Biegler (MB), President, Chair
- Marc Rivas (MR)
- Moti Salloum (MS)
- Brian Wiscombe (BW)
- Erin Gonzales (EG)
- Cindy Casaus (CC), Vice President
- Chad Stallings (CS) - Absent**

Ex-officio Non-Voting Board Members:

- Fr. James Aboyi (JA), Pastoral Administrator
- Jamie Bescak (JB), Principal, Administrative Officer
- Rachel Barone (RB), Faculty Representative
- Hogan Macdonald, STREAM Teacher/IT Director
- Marilyn Johnston (MJ) Parish Council Representative
- Krissy Beliski (KB) Preschool Director

AGENDA			
1.	Meeting Call to Order/Welcome – Call to Order at 6:17 pm	MB	1 min
2.	Opening Prayer/Reflection – Jamie Bescak	JB	2 mins
2.	Roll Call and Verification of Quorum – Erica and Chad, absent	CC	1 min
3.	Approval of Previous Meeting Minutes from August – Motion to approve the minutes made by Mark Rivas, 2 nd by Brian Wiscombe. No discussion. Unanimous approval. Prior meeting minutes are approved as presented.	CC	2 mins
4.	Update on Parish Assignments; Best of Valley, Best of Ahwatukee <ul style="list-style-type: none"> • Marianne – St. Benedict update; calendar • Laura – Holy Spirit <ul style="list-style-type: none"> ○ We are on their calendar for the 9 and 11 am masses for the final Sunday in January ○ In bulletin quarterly ○ Submit a couple of sentences of what we want said at the Mass. Jamie will provide announcements for us to share with the parishes. • Moti – Our Lady of Guadalupe <ul style="list-style-type: none"> ○ Attended and handed out fliers ○ Also left fliers there 	MB	10 mins

	<ul style="list-style-type: none"> • Mark – St. Andrew will follow up on monthly • Cindy – Corpus – will follow up with Steve <p>Build community and bridge the gap to be there often enough. Additional tabling supplies – Marianne will heat press the blue tablecloths Jamie has Father mentioned trying to table every other month to have a presence Mark mentioned tabling during a pancake breakfast – to maximize exposure</p> <p>Best of Valley, Best of Ahwatukee – Erin and Laura</p> <ul style="list-style-type: none"> • How to market and how to nominate • Focus on the biggest draw • Best of the Valley – East Valley – nominations start on April 1st • Best of Ahwatukee – nominations start in February • Will get together with Mark to come up with a plan 		
5.	<p>School Mass Discussion</p> <ul style="list-style-type: none"> • Parent behavior at Friday Mass – distraction • Include in the opening introduction/announcements • Liturgy committee – discussed “No Food and Drink” signs posted. • Balance of being welcoming and educating about the sacredness of the Mass. • Jamie will navigate reminders during Mass <p>Additional discussion regarding issues that may arise. Please reach out to Jamie directly. If there is something that needs to be addressed; please take it the teacher(s) first then Jamie.</p>	MB	10 mins
6.	<p>Facilities Update – Hogan</p> <ul style="list-style-type: none"> • Fencing quote for preschool – potentially the beginning of June. More information coming soon. • The lift is broken in the MPR – we need a new lift. <ul style="list-style-type: none"> ○ Refurbished lifts are about \$11K-\$12K. ○ New is about \$30K. ○ Marc has access to a lift we can use to change out the lights, clean and hang the banners ○ Can we share with St. Benedict? ○ Looking at all options • Lights <ul style="list-style-type: none"> ○ We utilize two different types of lights. ○ They are in short supply because of our wattage. • Two A/C Units in B Building <ul style="list-style-type: none"> ○ 6 to 10 months out to order ○ As our units die, he replaces them for us • Painting <ul style="list-style-type: none"> ○ We cannot change the color ○ Working on the quote 	HM	5 mins

	<ul style="list-style-type: none"> • Storage Sheds <ul style="list-style-type: none"> ○ People need to put items back into the shed ○ Please put everything back after you take it ○ If someone needs anything, Hogan can help pull it out if needed • Tech <ul style="list-style-type: none"> ○ VanHouse touchscreen is being replaced. The wall failed and it fell off the wall. Every other mount was checked. • Projector will be moved to the conference room 		
7.	<p>Preschool Update</p> <ul style="list-style-type: none"> • A lot of tours going on; eight new students for preschool next year • DHS Training - new Director training - 6 hours online through all the rules and regulations. • New employees at DHS being trained and will be harder on the schools. Enforcement will be increased at the schools • DES and DHS will both be doing surprise visits 	KB	5 mins
8.	<p>Principal Report</p> <ul style="list-style-type: none"> • Strategic Plan <ul style="list-style-type: none"> ○ Committee will be reaching out to all school advisory board members. ○ Sections that will be addressed – may change after feedback from SAB and parents. ○ Updating and making the report easier to navigate and more appealing. • Enrollment <ul style="list-style-type: none"> ○ A lot of tours; holding them for after Christmas ○ Reenrollment issues with RenWeb ○ 30+ applications for next year already ○ Denial letters sent this year ○ Streamlining the process that is in place ○ Verification Form – will need to be picked up at the parish with the parish seal. Every two years this verification will be done. • Volunteer Ideas <ul style="list-style-type: none"> ○ 25 hour requirement per family; honor system ○ Can we charge a fee? ○ How can enforce this? ○ Ideas ○ Decline in volunteers ○ Volunteer Spring Breakfast to recognize all the volunteers. ○ Report similar to SCRIP ○ Volunteer of the month parking spot ○ Vote regarding whether we should charge if families don't meet the 25 hour minimum. Voted 6-1 to charge \$250. • Handbook additions <ul style="list-style-type: none"> ○ Highlights in the recent bulldog bites 	JB	15 mins

	<ul style="list-style-type: none"> ○ Grade Level Programs – students being pulled out of the classroom to watch their siblings. Students are missing instruction. ○ Outdoor Learning Area – another space for the kids to learn. Supervision in the library and playground only. Parents and students hanging in the outdoor learning area before school. There is a serious safety issue with kids running and playing in the learning areas – rules should be followed. Students should go to the playground, there is plenty of space for parents to watch their kids on the playground. Parents can hang in this area but all children need to be at the playground and the library. No climbing trees. 		
9.	<p>Pastor Report</p> <ul style="list-style-type: none"> • Thank you to everyone for visiting parishes and promoting our school and image. • Small or large issues – hard to discern which are big or small. As a school board member, if you understand, you can help them understand. Members may need to follow up on an issue that is presented. Challenging to remember what decisions have been made – or if a decision is made. • St. Benedict Strategic Plan – early January, almost ready. • Opening of New Church – January 6th fully ready including landscaping. Bishop’s Office has been contacted to dedicate the Church. Hopefully will not have to do ceremonies. • Volunteer Discussion – fees versus too many volunteers. Continue to discuss and reflect. Incentives for parents to volunteer to earn some sort of credit. Church subsidies for the school – earn \$ to volunteer. • Church Tour – possibility for us to have a tour before the Church opens. Marianne and Jamie have pictures they will share with the SAB. 	JA	15 mins
10.	<p>Closing Prayer – Given by Marianne Adjourned at 8:02pm</p>	MB	2 mins