

SJB Advisory Board Meeting Minutes

October 30, 2017

Attendants: Micah Arnold, Greg Skrovan, Anita Petitti, Lori Cook, Ryan Whitlach, Jamie Becak, Peter Rady-Pentak, Kevin Raub, Sam Root, Colleen Ruiz, Sarah Lisi, Diane Hansen, Father Bob Binta, Trish LaMagne, Jena Gump

Meeting started at 5:35 pm

Opening prayer by Father Bob

July 31 minutes approved, August meeting minutes tabled until next meeting.

Next meeting will be November 20.

Pastors Report: Father said that things are going well with the teachers and Father Ray is meeting with admin every Monday. He briefs Father Bob with the school happenings. Father Bob was happy with Harvest Fest and Family Movie Night, deeply impressed by the attendance. He like the parental involvement, it's what makes SJB a great community. Father Bob has sold to the pastoral council, he wanted them to get involved in the school. The Pastoral Council had a meeting in the technology room. They have had the staff meeting there as well for the parish to understand what is going on at the school. They were very impressed with Mr. Macdonald and what is happening at the school. The Pastoral Council would like us to keep updating him and Anita with any parental feedback.

Principals Report: They are excited with the energy on campus. Coffee Talks are going well. The topics have been Technology with Mr. Macdonald and Mrs. Cook about 4/5 and Jr High model. Next Wednesday Father Raymond is giving a talk on How Digital Age is Changing Spiritual Life. They're happy with the morning PTO meetings, better attendance. Communication is going well with PTO and Dads from Helen.

SJB has hired a part-time resource teacher. Cency Alexander is the new hire, she's been working with Eileen Pasini as a resource teacher. Posted job for part-time custodian to help Theresa at night. It will give them the opportunity to have all classes cleaned properly.

Report cards went out, and the conference sign ups. Moving forward families with multiple families will get the opportunity to sign up a day sooner to accommodate all of the children. AV club sent out first Friday announcements. Good response with 4/5 grade switching. Conferences are for homeroom teachers but there is an opportunity for all teachers. New superintendent Harry Plummer went to every classroom and met every teacher. He liked the Monday prayer and is happy with what he sees at SJB. He felt Catholic identity is strong here and they're building from the ground up. He understands if families aren't ok with the vision, and says to keep moving forward and is giving the school lots of support.

Preschool and PreK is full, planning space needs for next year. Veterans Day will be acknowledged the Friday mass before Veterans Day, the Scouts will be there to do the flag raising. Amy Fahlman for the

Girl Scouts. It will be the first of 3 open houses that day as well. All scouts can remain in their uniform for mass that day. Ceremony will be at 7:45-7:50. Ambassadors will also be leading the 9 and 11 o'clock masses this weekend. At the end they will hand out flyers, 8th graders sharing what they love about SJB. Works best for Sunday before the Open House to capture interest of families who attend mass.

Enrollment 382, 1 new, 2 withdrew, 9 web inquires 2 tours, (started the year 390)

27 3s, 42 PreK, and a few more 3s coming in. Continuing with Affording Catholic Education seminar, had 11 attendees and met with 2 families who couldn't attend. Revamping entire website. 6397 postcards mailed out, ads placed in Tempe Wrangler, Ahwatukee News and Santan Sun News. Went to Corpus Christi, St Andrews, St Benedicts and Holy Spirit to give cards to Religious Education kids. Bringing ambassadors to other parishes is tricky so not easily planned. They want to make sure other schools have the opportunity to talk too. (Perhaps opp for catholic schools week, to be joined with other schools, Jan 28th, or have a couple minute blurb about Catholic Schools and what they do.)

Submitted field trip grant to Target, STEM grant from Intel to be done next round (every 6 months). Colleen Ruiz will share information with Greg Skrovan.

New brochure coming out, with at a glance info. New website and a CEA mailer to parish families. All marketing efforts working now. New website ready beginning of December. Terri Macdonald is working on it, there is some targeting marketing.

Jamie Bescak reported on preschool information. They're offering Blessed Beginnings, developmentally appropriate faith based class for 24-36 months. 6 Fridays in January and February 8:30-10:30 Friday mornings. \$120 per child. Won't affect license at all, to get parents more comfortable with school. If it goes well they might offer it in the spring. Communication will happen at Open House. Hoping for 10 students/parents for this offering.

Technology Report – Ryan Whitlach, consolidation of software licenses, has had a couple problems but overall is going well. Wireless error codes giving some problems but the team is looking into it.

Finance Report – 2 sets of numbers. Bob Esposito November 13 the committee will meet. Through August 150,000 deficit, will compare to budget which was approved by parish. Cash flow to date is positive 96K, due to tuition. Will have another update at November meeting.

Covered marketing in Principals Report

Facilities Report – replaced an AC unit, repaired 2 AC units. Discussed building standards for umbrellas purchased by Dads Club

Dads Club – Diamondbacks family nights raised \$600. Dads Club will take on Golf Tournament. Night golf at Shalimar Friday November 10, Turkey bowl on Black Friday.

PTO – No updates, numbers through August so nothing to share today. RWR will be on Nov 17th.

New Business – Diocesan in-service was good Micah remarked on the Effective Leadership presentation. Areas we might start strategizing to help development objectives and goals will give the board more traction and orientation. Goal is come back to the next meeting with loose goals, so we can get metrics to see how well we do well in certain areas. How we look at this in longer term goals for next year. Marketing session (Greg), they set goals around marketing. Perhaps check with Helen for strategic marketing planning.

Cency Alexander has taken a paid position as the Resource Teacher so she's no longer on the board. We can create a slate of nominees and Anita could appoint. Short list during executive session. Put in the Bulldog Bite to find people. Will need another because the board can't

From Peter Rady-Pentak - Night of Hope dinner on Saturday which is full. Fundraiser for Catholic Education of AZ. Comments about the in-service, they sent a survey. Colleen said it was very interesting to hear from the new superintendent, new principals and to hear the diversity of the Catholic schools. AZ Catholic Conference.org, is a politically active that the interests of Catholic schools are being heard. Empowerment scholarship is held up in the courts right now.

Meeting adjourned at 8:40, closed door session to follow.

Minutes respectfully submitted by Sarah Lisi