

**ST. JOHN BOSCO CATHOLIC SCHOOL
SCHOOL ADVISORY BOARD MEETING
Monday, November 19, 2018**

Meeting Time: 5:30 p.m. to approximately 7:00 p.m.

Location: St. Benedict (Church Conference Room)
16223 S. 48th Street
Phoenix, AZ 85048

Voting Board Members:

Cency Alexander (CA)
Holly Forseth (HF)
Dianne Hansen (DH), Secretary
Krista Loew (KL)
Jennifer OHea (JO)
Sam Root (SR), President, Chair
Colleen Ruiz (CR) - absent
Greg Skrovan (GS)
Ryan Whitlatch (RW), Vice President

Ex-officio Non-Voting Board Members:

Fr. James Aboyi (JA), Pastoral Administrator
Anita Petitti (AP), Principal, Administrative Officer
Jena Gump (JG), Faculty Representative
Jamie Bescak (JB), Pre-School Director
TBD, Parish Council Representative

Guests:

Brian Wiscombe

1. Call to Order

The Chair declared a quorum present and called the meeting to order at 5:32pm. The group said opening prayer.

2. Approval of Previous Minutes

Done via email. DH reminds board members to reply to email with word “approved” to officially approve minutes.

3. Principal’s Report

AP gave an update on School matters, as follows:

- The school continues to assess progress with agreed upon accreditation goals. A recent point of focus has been vertical alignment (meet and collaborate with next grade level to ensure faculty agrees and no ‘holes’ exist in curriculum. Overall faculty feedback has been positive. More work to do after Thanksgiving break. A curriculum map specific to language arts will be a point of focus and completed for accreditation.

- November 16 was spelling bee. The champion will go to diocesan spelling bee during catholic schools week at St. Francis.
- Night of Hope was a nice event. Virgil Brown from SJB was able to talk about how funds from Night of Hope helped him.
- The school-wide Christmas program coming up. R. Hamilton doing it a little differently at the end.
- The 8th grade teachers had a meeting to discuss ‘annual’ 8th grade trip. The trip is normally a parent run event so faculty will help communicate by sending a link for the company who can coordinate.
- Open house was great. Feedback was all positive. 18 students helped with open house with 13 families touring. Most of the families were anxious to sign up. ‘Affording Catholic Education’ is a point of emphasis (STO/CEA) during the introduction and tour.
- All new families are strongly encouraged to fill out the CEA paperwork and apply to at least 3 STO’s.
- JB visited local parishes to educate parishioners about St. John Bosco. JB plans to return to those same parishes and expand to visit new ones. It would be great for all board members to be able to participate. Comments from Parishioners include:
 - Many families from the parishes where the team visited were very happy for the visit.
 - Didn’t realize how close SJB was.
 - Parishes were very welcoming.
- Given the immediate interest of prospective families, the Administration will investigate the possibility of starting the registration process early, signing a letter of intent, or accepting a deposit.

4. Pastor’s Report

- Fr James wanted to express condolences to the loss of AP’s in-laws.
- Night of Hope went well Saturday.
- Promotion of SJB at masses went wonderfully. It was helpful to advise people new to AZ regarding the tax credit (STOs). Trying best to promote school well.
- Holding regular meetings with teachers and met with Vice Principal 11/19/18
- Doing financial review – parish finance council set for 11/20 at 10:00am
 - School finance committee is a sub-committee of school board, parish gives final approvals, etc.
- A Parish youth retreat, directed by David Rees, was held the week of November 5 in Payson, AZ.
- Parish feast day was last week, Nov 10th.
- Trying to share campuses of SJB and Church for activities. The Church will try to donate to school when school grounds are used.
- Looking forward to staff dinner in December.

5. SAB committee assignment and charges for 2018/19 [Update]

- Technology committee
 - Weekly recurring meetings were set up.
 - Review of as-is and to-be technology strategy

- SWAT analysis, other areas

6. Administrative and Other Items

- Prop 305 was not voted in.
- Fr James' dissertation was sent to the SAB.
- Reminder for Fr. James to invite a parish representative to serve as ex-officio member of SJB SAB.
- Please invite any interested party to apply for JO's SAB seat.
- SAB Christmas party to be held offsite. Logistics to be determined.
- Harvest Fest funds raised to be announced.
- DH presented upcoming events as related to St. John Bosco, St. Benedict Parish, and Diocese of Phoenix, as follows:
 - Turkey Tuesday
 - Early dismissal on November 21st; and no school the 22nd-26th; back on the 27th
 - Dad's Club Turkey Bowl on November 23rd
 - Next board meeting December 17th
 - Santa's Workshop (PTO) December 20th (tickets are \$5, items are \$5 or less)
 - Jamma Jingles, all due by Dec 13th – prize is hot chocolate with Father James
 - Family Promise in the MPR December 23rd – 30th
 - Catholic Schools Week, January 28th
 - Open house on 1/30/19
 - Running With Rosco (PTO) February 14th
 - The Bosco Gala, March 30th

7. Closing Prayer

Fr. recited the closing prayer.

The Board adjourned the meeting at 6:15 p.m.