

**ST. JOHN BOSCO CATHOLIC SCHOOL
SCHOOL ADVISORY BOARD MEETING AGENDA
Monday, October 29, 2018**

Meeting Time: 5:30 p.m. to approximately 7:00 p.m.

Location: St. Benedict (Church Conference Room)
16223 S. 48th Street
Phoenix, AZ 85048

Voting Board Members:

Cency Alexander (CA)
Holly Forseth (HF)
Dianne Hansen (DH), Secretary
Krista Loew (KL)
Jennifer OHea (JO)
Sam Root (SR), President, Chair
Colleen Ruiz (CR)
Greg Skrovan (GS)
Ryan Whitlatch (RW), Vice President

Ex-officio Non-Voting Board Members:

Fr. James Aboyi (Fr.), Pastoral Administrator
Anita Petitti (AP), Principal, Administrative Officer
Jena Gump (JG), Faculty Representative
TBA, Parish Council Representative

Guests:

Jamie Bescak (JB), Faculty Representative
Peter Rady-Pentek (PR), Diocesan School Board

1. Call to Order

The Chair declared a quorum present and called the meeting to order at 5:39pm. The group said opening prayer.

2. Introduction, procedural matters

The Chair reminded the visitors of meeting procedures and referred them to the August meeting minutes for specific approved policies.

3. Approval of Previous Minutes

Board members agreed that the accelerated process by which the minutes were approved from the Board meeting held on August 27, 2018 was acceptable. It was agreed that the review and approval of future SAB meeting minutes would follow the same procedures.

4. Principal's Report

AP gave an update on School matters, as follows:

- Conferences were a success. Students were involved in feedback process. AP didn't hear of any negative feedback. Thanks to PTO for feeding the staff.

- HarvestFest was great as it always is. It was noted that finding volunteers at each bounce house was a struggle. The school needs to recruit more volunteers and expand from the group of regular volunteers. Mr. Daniel deserves a huge thank you for his contribution to the event, as he was working late into the night (volunteers didn't show). It was noted that Mr. Daniel should not have to put in so much extra time, so the Administration has asked a company to walk the property and provide a quote to help Mr. Daniel. AP will advise.
- The Junior High personnel has been rearranged slightly to better fit writing and literature curriculum needs. It was noted that a teaching mentor has been assigned during the two-week transition.
- SJB has been successful in discussing CEA with different parishes. JB and Rebecca Daniel recently attended Our Lady of Guadalupe to provide information. This week, SJB Ambassadors will visit St. Andrew's, and JB will visit Corpus Christi along with the Arnold family on behalf of SJB. The goal is to ensure families are aware that Catholic Education is affordable. It is hopeful that the exposure is helpful to the goal of increasing enrollment.
- The next SJB open house is November 12th, Veterans Day, scheduled to take advantage of parents with days off who can attend. Mailings went out as far as Gilbert and Maricopa.
- The first Bosco Gala meeting was held November 24. Crystal Whitlatch and Jamie Krehbiel are co-chairs of the PTO event committee. It was noted that the event is an important fundraiser for the school and that parents should help solicit donations to the extent possible. The committee is working on a list of sponsors.
- STEM – Robotics will be added to Jr High STEM. SJB robotics club received a grant to purchase 15 Sphero units. A survey has been sent to teachers to inquire what they would like for their own rooms. It was noted that Sphero is a popular robotics learning tool.
- Accreditation goals were shared with the SAB Academic Committee, who will provide an analysis and update at the next meeting. The four accreditation goals are, as follows:
 - Increase language arts from 86th to 88th percentile.
 - Enhance culture among faculty and staff (have been over last 4 years. Retreats, speakers, morning prayer as a faculty)
 - Curriculum mapping for language arts to get in line with Math performance. The whole faculty should be involved in the process.
 - Increase student experience in STEM
- It was noted that any assistance with Open House would be welcome on November 12. Please email/call JB if interested in helping with tours, or simply show up any time between 8:30 and 11:00.

5. **Pastor's Report**

Fr. reiterated the importance of learning the name of every individual in the school and that he is dedicated to this goal.

- Fr. has been attending many diocesan meetings and workshops, as well as meetings with pastors who have experience running schools. There are many more workshops for new pastors over the next 6 months.
- It was noted that Fr. authored a dissertation on Catholic Education, which was shared with the diocese. Research has found out that relationship with school parents in all schools is not very positive. Fr. will be considering this area very seriously as he moves on.

- It is the goal to continue to strengthen the relationship between the parish and the school. One on one meetings have been held with teachers to get to know them better and Fr. is trying to visit classes as much as possible to develop bonds. He is also participating in as many events as possible, and promoting them, given the chance.
- Fr. asks for continued patience in this next 6 months as he is learning and observing and asks for the community to manage expectations.

6. SJB Mission Statement Review

The Chair introduced the requirement of SJB Constitution ARTICLE II – PURPOSE AND FUNCTION Section 2 to evaluate and confirm the school’s core mission statement. During discussion, it was noted that students currently recite this mission statement every morning, and it is etched in the school courtyard.

On motion duly made, seconded and unanimously approved, the Board approved the statement, without changes, as follows:

Guided by Jesus Christ, we are a caring community dedicated to academic excellence, serving others and developing the whole child within the traditions of our Catholic faith.

GS noted that the school and SAB should make an attempt to measure and communicate the fulfillment of the mission statement.

7. SAB committee assignment and charges for 2018/19 [Update] -Facilities Committee

DH provided the facilities update.

- FR. asked about status of security cameras. It was noted that all cameras in operation and in working order. The duration of recordings was uncertain; however, the Facilities Committee would follow-up to ensure best practices are followed.
- AP to share crisis management plan with Facilities committee for review and report out.

8. Advanced Math Program

AP shared that there was a change in the AMP program personnel early in the school year; however, the short and long-term plans for AMP are still in place. Plans are, as follows:

- Short-term: Mrs. Frieze will remain as AMP instructor for the remainder of the 2018/19 school year. Although the current scheduling of 3 days per week was set up to accommodate previous personnel, the decision was made to continue as is for the remainder of the 2018/19 school year, including the Spring term.
- Long-term: AP noted that 2 or 3 days per week is not ideal for children or teachers because of the lack of continuity with AMP instruction and their regular classroom. It was shared that 5 days per week is the goal. AP shared that the AMP program is NOT going away. Instead, the Administration is looking for a more ideal way to set it up. Mrs. Frieze is continuously assessing where kids are so she can customize their programs.
- Contrary to rumors, ACC is NOT going away. It was noted that the program is expensive on a per student basis. The Administration is researching other programs in the place of

ACC/Renaissance. The issue is to be discussed in the next SAB Finance Committee meeting. It was noted that no other school in the Diocese offers an advanced math program, so it is not clear if another Diocesan school would share in the cost of ACC. It was also noted that no other East Valley catholic school performs MAP testing (ITBS only). It was noted that some parents were frustrated with ACC because they struggled teaching the kids math. CA recommended Math Excel because of its user-friendly nature, and instruction.

- With regard to the future transition of AMP, RW recommended a parallel/training time with any future hire to reduce the ramp up time. GS recommended communication of the plan, as beneficial for those parents who are passionate about math.
- AP shared that in general, the transition to Mrs. Fritze has gone well, and the kids are responding well to her. There is no formal school policy regarding AMP program. As with everything else, the schedules and budget dictate decisions. As compared to other schools, SJB has a lot to offer and are in a good place. SJB is very strong in math and has an AMP program, but it was noted that SJB is not just a math school. SJB educates the whole child. It was noted that many other schools are in an enrollment crunch, not just SJB.

9. Playground Equipment

AP reported that there have been a few accidents on the hanging bar section of the playground equipment. The Administration considered the possibility of modifying the unit; however, the company that manufactured the equipment is now out of business, so the equipment has been removed from campus. The area will remain a covered shade spot until further notice. It was noted that the awning of the same section is also in need of repair; however, was also installed by the now obsolete company. The Administration will consider options to repair.

10. Administrative and Other Items

- PR reminded the group of the Night of Hope and thanked SJB for its continued support. PR also mentioned the endorsement of the Proposition 305 by the Catholic Bishops Conference of Arizona. Bishops are recommending a “yes” vote to expand eligibility of the ESA program from 5,000 to 30,000 people in the state of Arizona. PR thanked SJB SAB members for a strong attendance at the Diocesan in-service held in September. It was noted that www.CatholicSchoolsPHX.com has a lot of materials and resources, and many of the in-service presentations are available there, including Marketing information (Director Development).
- SR commented that should Proposition 305 pass, ESA recipients would receive 90% of state funding to apply to school choice, 5% would go to fund the program, 5% would stay with the public school, as well as Federal and Local school funds. In the end, the Proposition would not “take money from public schools”, as public school spending per student would increase.
- The Chair announced that JO will serve on the SAB through the end of December, until work conflicts prevent any further service. Therefore, the SAB position will open in January. Any replacement will continue with the three-year term, currently in year one. It was recommended that SAB members solicit applications for the open position. Given the benefit of time, the SAB will proceed with the selection/application process, as normal.
- DH presented upcoming events as related to St. John Bosco, St. Benedict Parish, and Diocese of Phoenix, as follows:
 - All Saints Day School Mass is November 1, 9:00am (other mass at 12p and 6p)

- Book Fair is next week in the Library
- Dad's Club Glow Golf is on November 9th at 7pm
- St. Benedict's Fall Fiesta Fundraiser Dinner, November 10th at 6pm
- SJB Open House, November 12 8:30am
- 8th Grade parent meeting, November 12 6:00pm
- Spelling Bee on November 16th.
- Night of Hope (funds scholarships to make Catholic Education Affordable) November 17, 5:30PM at Xavier College Preparatory
- Next board meeting on November 19th.
- Early dismissal on November 21st; and no school the 22nd-26th; back on the 27th
- Dad's Club Turkey Bowl on November 23rd
- Santa's Workshop (PTO) December 20th
- Family Promise in the MPR December 23rd – 30th
- Catholic Schools Week, January 28th
- Running With Rosco (PTO) February 14th
- The Bosco Gala, March 30th

11. **Closing Prayer**

Fr. recited the closing prayer.

The Board adjourned the meeting at 7:00 p.m.